

Hawkeye Area Community Action Program, Inc.	Policy # 225
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	Effective: April 28, 1983
APPROVED BY: Board of Directors	Revised: September 22, 2016

Policy Statement

Hawkeye Area Community Action Program Inc. distributes all legally mandated benefits and is in compliance with the Fair Labor Standards Act. All employees fall into one or more of the following categories: probationary, full status, limited status, full-time, part-time, intermittent, temporary, exempt and non-exempt.

Process Manager

This policy was written by the Human Resource Department for use by all HACAP operations. Questions regarding this policy should be directed to the Human Resources Department at 319-393-7811.