

Hawkeye Area Community Action Program, Inc.	Policy # 301
Military Leave	Page 1 of 1
	Effective: April 28, 1983
APPROVED BY: Board of Directors	Revised: September 22, 2016

Policy Statement

HACAP will comply with all applicable statutes that require Military Personnel to be given leave of absence for active duty and training exercises under the Uniformed Services Employment and Reemployment Rights Act (USERRA) of 1994.

Target Audience

All Hawkeye Area Community Action Program, Inc. employees

Necessities

Copy of official military orders

Process Manager

This policy was written by the Human Resource Department for use by all HACAP operations. Questions regarding this policy should be directed to the Human Resources Department at 319-393-7811.