



## Food Reservoir Warehouse Assistant

**Number of Volunteers:** 1-10

**Commitment:** 1-4 hours

**Schedule:** Monday-Thursday, 8:30am-5pm

**Location(s):** HACAP Food Reservoir, 1515 Hawkeye Drive, Hiawatha, IA 52233

### Description:

The Food Reservoir Warehouse Assistant is responsible for feeding hungry men, women, children and families in HACAP's six county service area by providing direct support to HACAP's innovative Food Reservoir programs. Direct support projects may include (but are not limited to), creating food bags for HACAP's Operation Backpack, sorting donated food items, adding nutritional facts/ingredient labels to unmarked food items, and/or assembling Emergency Food Boxes.

### Expectations:

- Volunteers should support HACAP's mission to build strong communities by providing meals to children, families and individuals who are often unsure where their next meal is coming from.
- Volunteers must be at least 18 years of age. Special arrangements can be made for mature minors who are accompanied by a parent, guardian, or chaperone.
- Ensure Confidentiality of any information concerning an employee, client, family, financial condition or personal peculiarities is strictly maintained.
- Must adhere to the Food Reservoir health, safety and security precautions as outlined in volunteer orientation materials.

### Qualifications:

Reasonable Accommodations can be arranged to enable individuals with disabilities to perform the essential functions. Onsite job training is provided.

- Ability to read and write and keep records utilizing basic mathematical skills.
- Ability to lift up to 20 pounds and work standing for up to 4 hours.
- Ability to tolerate a moderate noise level.