Completing Life Change Event in UKG

If you have had a life change event and need to make changes to your HACAP benefits, you can do this in UKG.

Go to the top left menu icon and select My Info > My Benefits > Enrollment

A life change event option should pop up on this screen. Select Get Started and it should walk you through the process.

Questions regarding life change events can be directed to HR Coordinator, Alivia Klein at **aklein@hacap.org**.